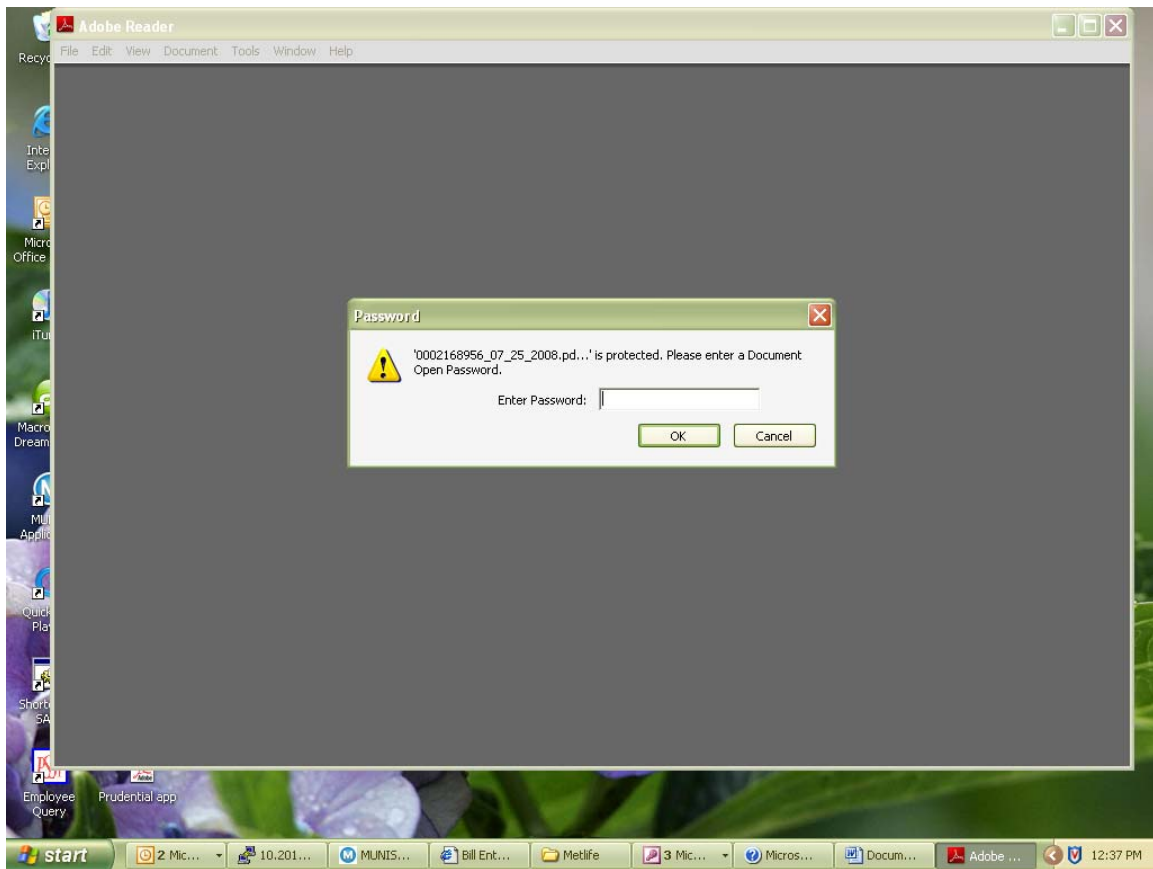


When opening your payroll notification, you will see the attachment link.

DOUBLE-CLICK ON THE LINK



This link will open the attachment and you will need to then enter your password (last four digits of your social security number)

Upon entering your password and clicking on “ok”, the screen with your payroll information should open. It will look exactly like the printed payroll advice you have been receiving.

At this point you can print the payroll advice.