

SCHOOL ACTIVITY FUND
DONATION **ACKNOWLEDGEMENT** FORM

School:
School Address:

RECEIPT #

Fiscal Year Ending:

School Federal ID #

Date of gift:

Donor Name:

Donor Address:
street address
street address (continued)
city state zip code

Donor Phone Number:

Type of donation: (Circle one) **Cash** **Check** **Amount:** **Other**

Other gift description including purpose and restrictions on donation:

Was anything of value received in exchange for donation? Yes No

If yes, description and dollar value:

Federal ID # (if applicable)

Person accepting donation

Principal

Date

Date

*Form shall be filled out for all donations valued at \$250 or more